



MIDDLE EAST UNIVERSITY  
 جامعة الشرق الأوسط  
 — Beirut | 1939 —

**THESIS DEFENSE SCHEDULING**

\_\_\_\_\_  
 Name of Student Anticipated Graduation Date

\_\_\_\_\_  
 Faculty/Department Degree/Concentration

\_\_\_\_\_  
 Thesis Title

The thesis should follow the *MEU Standards for Written Work* (using either APA or Turabian style according to the standard of your field) and it should contain the following components in this order:

- |                                |   |   |
|--------------------------------|---|---|
| Title Page                     | Chapter 1: Introduction                   | <i>Chapter topics vary by field. Consult with your Research Advisor on the specific format.</i> |
| Abstract                       | Chapter 2: Review of Literature           |   |
| Copyright Page                 | Chapter 3: Methodology                    |   |
| Dedication Page                | Chapter 4: Data Analysis                  |   |
| Signature Page                 | Chapter 5: Conclusion and Recommendations |   |
| Table of Contents              | References                                |   |
| List of Tables/List of Figures | Appendices                                |   |
| Acknowledgements               | Curriculum Vitae                          |   |

Send the final version of your thesis to all members of your **Thesis Committee**, your **Faculty Dean/Dept. Chair** or other designated individual who will preside over the defense, and the **Research Director**. Collect signatures on this form in the order in which they appear.

Defense scheduled on \_\_\_\_\_ at \_\_\_\_\_ .  
Date Time

**1. Committee:** The thesis is complete, follows *MEU Standards for Written Work*, and is ready to defend.

\_\_\_\_\_  
*Research Advisor Signature* Date

\_\_\_\_\_  
*Committee Member Signature* Date

\_\_\_\_\_  
*Committee Member Signature (optional)* Date

**2. Research Director:** The thesis passes a plagiarism check.

\_\_\_\_\_  
*Research Director Signature* Date

**3. Faculty Dean/Dept. Chair:** The defense date is approved.

\_\_\_\_\_  
*Faculty Dean/Dept. Chair Signature* Date

This completed form should be submitted to the **Registrar**.