

STUDENT HANDBOOK



MIDDLE EAST UNIVERSITY
جَامَعَةُ الشَّرْقِ الْأَوْسَطِ

Beirut
1939

TABLE OF CONTENTS

INTRODUCTION	3	DISCIPLINARY ACTION/S	10
MEU FACTS	3	GRIEVANCE PROCEDURES FOR STUDENTS	11
LOCATION AND CAMPUS	3	STATEMENT OF POLICY	11
FOUNDED	3	DEFINITIONS	12
COMPOSITION	3	CONCLUSION	12
TEACHING FACULTY	3		
STUDENTS	3		
A WORD ABOUT YOUR UNIVERSITY	4		
OUR HISTORY	4		
FAITH AT MEU	4		
PHILOSOPHY OF MEU	4		
MISSION OF MEU	5		
GUIDELINES FOR A SAFE ENVIRONMENT AT			
MIDDLE EAST UNIVERSITY	5		
SPIRITUAL LIFE	5		
PRIVATE DEVOTIONS	5		
DORMITORY REGULATIONS	5		
DORMITORY AND CHURCH WORSHIP			
SERVICES	5		
SABBATH OBSERVANCE	6		
STUDENT LIFE	6		
BEHAVIOR	6		
DRESS STANDARDS	6		
SOCIAL REGULATIONS	6		
PERSONAL DISPLAY OF AFFECTION (PDA)	6		
SOCIAL ACTIVITIES	7		
UNIVERSITY SERVICES	7		
FOOD SERVICE	7		
HEALTH SERVICE	7		
LIBRARY	7		
COMPUTER AND TELECOMMUNICATIONS			
EQUIPMENT, FACILITIES, AND SERVICES	7		
UNIVERSITY ORGANIZATIONS	8		
STUDENT ASSOCIATION	8		
STUDENT CLUBS	8		
CODE OF STUDENT CONDUCT	8		

INTRODUCTION

We warmly welcome you to the Middle East University (MEU) community. Your time here will be of tremendous growth and exploration as you follow the guidelines found in this handbook. You can think of this document as a road map.

This handbook describes the expectations for behavior and conduct in the MEU community and outlines the procedures that are followed when the expectations are not met. It is designed to protect your rights as well as those of your fellow community members. As you follow these guidelines, the MEU community will continue to grow and flourish.

The statements in this handbook were created by Middle East University faculty, staff, and students working together to define our community and outline our shared principles and values. One aspect of the community is described this way:

A university is a disciplined community in a place where individuals accept their obligations to others and where well-defined governance procedures guide behavior for the common good.

In this kind of community: Freedom is balanced with duty. Integrity and honesty are expected. Consideration for the needs and rights of others is the norm.

Disagreement and conflict are acknowledged in respectful discourse.

While some will think of this booklet as merely a collection of rules, these rules are, in fact, the expectations for behavior that we have agreed upon as a community.

Once again, welcome to the Middle East University community. Welcome to our community of shared principles and values.

MEU FACTS

LOCATION AND CAMPUS

MEU is located on 30 hectares of quiet, green hillside, overlooking Beirut and the Mediterranean Sea.

FOUNDED

1939

COMPOSITION

The University is comprised of four faculties:

- Faculty of Arts and Sciences
- Faculty of Business Administration
- Faculty of Education
- Faculty of Philosophy and Theology

TEACHING FACULTY

The teaching faculty is made up of committed, diverse, and dedicated professionals whose objective is to educate their learners holistically and empower them to develop traits of critical thinking, creativity, and quality performance.

STUDENTS

The student body is primarily composed of students from the Middle East and North African region. There is also a significant international presence on campus which contributes to a rich cultural heritage. The student body is strengthened by its diversity.

A WORD ABOUT YOUR UNIVERSITY

OUR HISTORY

From the University's establishment in 1939, Middle East University has strived to be a diverse institution, accepting of people from all cultures and backgrounds. As a higher-education institution operated by the global Seventh-day Adventist denomination, MEU is connected to the second largest Christian education system in the world. This allows the University to benefit from a constant flow of international staff and students from throughout the world, fostering an intellectually and internationally open environment.

Originally founded as the Adventist College of Beirut, located in Mouseitbeh, in 1946 the institution was relocated to its present location, east of Beirut in Sabtieh, Sad El-Bauchrieh. During the same year it was renamed Middle East College and the cornerstone of what is now North Hall was laid by His Excellency Sheikh Bechara El-Khoury, then President of the Republic of Lebanon.

In 1949, the Lebanese Ministry of Education and Higher Learning granted the institution the accreditation to offer studies in higher education. On June 28, 2001, Middle East College was formally and legally renamed Middle East University. This significant development further validated the role of MEU as an important center of higher education for the people of Lebanon and the Middle East.

The University is an active founding member of the Association of Admissions & Orientation Officers in Private Universities in Lebanon, which was founded in 2001. Furthermore, MEU is a member of the Association of Lebanese Universities, which is comprised of 16 member institutions.

FAITH AT MEU

MEU is a Seventh-day Adventist institution. As a Christian university, we promote ethical standards and faith in God. We respect people of all faiths and gladly welcome them to our campus. We believe in and exercise a holistic approach

to life that balances the spiritual, mental, physical, and social powers God gives us.

Who Are Seventh-day Adventists?

Seventh-day Adventists are Christians who base their faith on Jesus Christ and upon His Word, the Holy Bible. Above all, we believe in salvation by faith through Jesus Christ. Humanity's salvation is possible only because Jesus lived a sinless life while on earth, offered Himself as a supreme sacrifice, and then resurrected and ascended to heaven. We believe that eternal life begins through faith in Christ. When we accept His life and death in our place, He promises to fulfill His exciting promise of taking those who believe in Him to heaven when He returns.

The Seventh-day Church traces its history to the Protestant Reformation and the great promise of salvation by faith. Our Church was officially established in 1863 by a group of people from several different Christian denominations. These people believed in the Second Coming of Jesus, had a strong desire to understand the prophecies found in the Bible, and recognized the seventh day as the biblical Sabbath.

The name "Seventh Day Adventist" is derived from two important biblical teachings. "Seventh-day"—a reference to Saturday, the biblical seventh day of the week, and "Adventist"—a reference to the anticipated Second Advent of Jesus Christ.

As a denomination, we are committed to humanitarian service, Christian education, medical care, sharing the gospel freely with all men and women, and extending warm Christian fellowship towards all.

PHILOSOPHY OF MEU

The university's philosophy of education is Christ Centered, aiming to restore human beings into the image of their Maker. We believe that, under the guidance of the Holy Spirit, God's character and purposes can be understood as revealed in the Bible, in Jesus Christ, and in nature.

We believe that God is infinitely loving, wise, and powerful. He relates to human beings on

a personal level, presenting His character as the ultimate example for human conduct and offering His grace as the means of restoration.

We recognize, however, that human motives, thinking, and behavior have fallen short of God's ideal. Education in its broadest sense is a means of restoring human beings to their original relationship with God. Working together, homes, schools, and churches cooperate with divine agencies in preparing learners for responsible citizenship in this world and in the world to come.

Our education imparts more than academic knowledge. It fosters a balanced development of the whole person—spiritually, intellectually, physically, and socially. It seeks to develop a life of faith in God and respect for the dignity of all human beings; to build character akin to that of the Creator; to promote loving service rather than selfish ambition; and to encourage independent thinking and maximum development of each individual's potential.

MISSION OF MEU

As a Seventh-day Adventist institution of higher learning, Middle East University believes in the redemptive nature of education and can thus be regarded as the premier university in Lebanon for the holistic development of students mentally, physically, spiritually, and emotionally.

MEU aims to be the knowledge center within the Seventh-day Adventist community and rise to be a respected center at large on topics that relate to or intersect with the MENA region, including its cultures, religions, and languages.

In agreement with the philosophy of education of the Seventh-day Adventist Church, the mission of MEU is to provide transformative education that promotes intellectual, spiritual, and social wholeness.

GUIDELINES FOR A SAFE ENVIRONMENT AT MIDDLE EAST UNIVERSITY

The following guidelines have been established to maintain a safe and harmonious environment on campus for the university community.

MEU was founded on the principles of holistic living, which is accomplished through healthy lifestyle choices. As a result, MEU maintains a drug, alcohol, and tobacco-free campus atmosphere. A penalty will be applied for any violation by the Student Affairs Committee.

In addition, the University reserves the right to conduct random drug tests on any of its students to ensure a drug-free campus.

Regularly scheduled assembly meetings are an integral part of the student's academic experience. This is an opportunity to gather as an MEU community to fellowship, communicate, and grow together. The diverse topics add breadth to the students' educational experience. These meetings cover many areas, including spiritual, academic, cultural, and social themes, as well as Student Association programs. Full-time undergraduate students are required to attend regularly.

SPIRITUAL LIFE

PRIVATE DEVOTIONS

Having a personal relationship with God is a vital part of life. You are encouraged to guard this time and to take advantage of the beautiful natural surroundings of the campus to commune with God.

DORMITORY REGULATIONS

Refer to the Dormitory Handbook for details and additional information.

DORMITORY AND CHURCH WORSHIP SERVICES

The Bible advises and encourages us to nurture our spiritual life during corporate worship times. Dormitory worship will occur three days a week (Mondays, Tuesdays, and Thursdays), guided by the Dean in each Dorm, complemented by a combined worship led by the chaplains once a week (Wednesdays). The schedule may vary from semester to semester, but the Dormitory Life Guidelines issued each academic year will update the requirements.

During the Sabbath hours, students are

encouraged to attend Friday vespers, Sabbath School, church services, and occasional Sabbath afternoon activities.

SABBATH OBSERVANCE

The University recognizes the seventh day of the week as the Sabbath, instituted by God (Genesis 2:1-3, Exodus 20:8- 11). This day of rest is observed from sunset Friday until sunset Saturday (Mark 1:32). During these sacred hours, students are encouraged to participate in the church services held on campus.

Appropriate clothing should be worn for all services. During the Sabbath hours, students are encouraged to engage in those activities which draw spiritual inspiration and nurture relationship with God. Therefore, cleaning rooms, washing, drying, and ironing clothes, as well as any activities that might disrupt this purpose, are discouraged on Sabbath and should stop before sunset on Friday.

STUDENT LIFE

BEHAVIOR

Behavior

Students are expected to conduct themselves courteously and to associate together in peace and harmony. Acts such as quarreling, stealing, lying, and immorality are violations that render the student liable to discipline or dismissal.

Smoking and Drug Usage

The use of narcotics and alcoholic beverages is strictly forbidden in any public and private areas of the University.

Recreation

Students are encouraged to make use of the available outdoor sports facilities. Additionally, students can take advantage of the campus social activity area for socialization and food service. Located in South Hall, the facility has table tennis, a pool table, and board games.

DRESS STANDARDS

In all things, we represent Jesus. Therefore, our appearance should be characterized by neatness, modesty, and appropriateness in every respect. As representatives of Christ,

we should seek to make the best of our appearance to be good examples to others. We request that you uphold the integrity of the learning environment by adhering to the dress guidelines.

Student Attire

Both men and women are to avoid clothing that is tight-fitting, revealing, torn, frayed, or faded.

We should avoid gaudy displays and profuse ornamentation, fads, and extreme fashions, particularly those transgressing the laws of modesty. Shoes should be worn in all public places. Wearing short shorts to classes is not permitted.

SOCIAL REGULATIONS

At MEU, we believe in fostering a coeducational environment where healthy interaction between genders is valued as proper and necessary for well-rounded development.

However, every young person recognizes that there are dangers inherent in unregulated associations between young people of both genders. When engaging with the opposite sex, you must think of your own good name, the name of the University, and the profession you make as a follower of Jesus Christ. We hope that you will abide by the following standards:

PERSONAL DISPLAY OF AFFECTION (PDA)

All students and visitors at MEU are expected to adhere to the institution's standards.

This includes maintaining conduct that consistently reflects God's character and in all settings. Any administrator, staff, and/or faculty member may address behavior deemed inappropriate.

PDA parameters based on the university standards are as follows:

- It is permissible to hold hands, sit together, or share family hugs.
- Proximity while sitting, standing, and walking is allowed but must not include intimate hugging, romantic lingering, caressing, kissing, and/or touching.

For further guidance and information on the matter of relationships, observations, and instructions can be found in the following books by Ellen G. White: Messages to Young People, Ministry of Healing, Counsels to Teachers, Parents, and Students, and other books.

SOCIAL ACTIVITIES

A physical education program is planned so that you may participate in a variety of activities such as football, tennis, volleyball, basketball, and other games appropriate to the season in designated areas and according to the time schedule. Everyone who plays in the sports fields is required to wear proper shoes. For the soccer field, shoes must have cleats required for artificial grass. Nobody is allowed to play any sport in flip-flops or barefoot. For all organized competition games, there should be a designated referee.

UNIVERSITY SERVICES

FOOD SERVICE

During the university year, MEU operates a cafeteria-style food service that serves breakfast, lunch, and supper, except for the periods when students are not on campus. The objective of the cafeteria is to provide healthy, nutritious, and well-balanced meals at reasonable prices for dormitory students as well as for others who may wish to use the services.

HEALTH SERVICE

The University Health Service is provided to care for students' emergency and recurring health needs. Referrals to medical consultants are made whenever needed. If a student cannot attend classes, work, or worship due to illness, he/she must report to the dormitory Deans.

LIBRARY

The George Arthur Keough Library is the center of learning. You are encouraged to take advantage of your library privileges. There, you have an excellent opportunity for personal development by engaging in class assignments, research work, and recreational reading.

In order to derive maximum benefit from the library, the following regulations are used:

The Library is a place for study.

At all times it should have a quiet atmosphere conducive to concentration. You are requested to avoid excessive socializing in the library and engaging in behavior that distracts others from their studies.

Respect and care for Library property is required.

A system of fines is enforced for late returned books. If you should lose a library book, please inform the Librarian as soon as possible. If the book is not found, you will be charged the cost of replacing the book, plus any late fine accumulated prior to the book being reported lost. You may not take any final examinations until all late fines and replacement costs have been paid for.

Follow the procedures for caring for Library property.

Reference books and periodicals cannot be checked out. When you remove a book from the shelf, leave it on the table for the library staff to re-shelf.

You have an obligation to uphold these and other library regulations as given by the Librarian.

Any individual found abusing their library privileges may face suspension from library access. Such suspension may become a part of the student's citizenship record.

COMPUTER AND TELECOMMUNICATIONS EQUIPMENT, FACILITIES, AND SERVICES

The University provides computing facilities for faculty, staff, and student use. These facilities and services include Information departmental computers and servers and university hall computers.

Misuse of these facilities, services, and equipment is a violation of University rules and regulations. Such misuse includes unauthorized use of the facilities, services, equipment, account numbers, or files; damage to facilities and/or equipment; tampering with or destruction of programs, files, or accounts; and similar activities. Students who violate these or any other computing facilities regulations shall be subject to University disciplinary procedures.

by the Student Affairs Committee that may include fines, restitution of funds, probation, suspension, or exclusion from MEU.

Computers and Networks

This policy applies to all people accessing computer or network resources through any University facility. There are two computer laboratories on campus that are available for use by students, faculty, and staff. You should supply your own USB to store your data files.

Word processing, spreadsheet, and database software, along with various computer languages, are available for use. Game playing is not permitted. Printing services are available.

UNIVERSITY ORGANIZATIONS

STUDENT ASSOCIATION

The Student Association (SA) is organized by the students, and for the students, it is an organization in which every student may participate. Some of its aims are:

- To create an awareness of leadership in the students.
- To facilitate communication between students and faculty.
- To develop student talent and human relationships in administration. To promote student participation in the spiritual life of the campus.
- To sponsor social and recreation activities.
- To publish student publications such as Pine Echoes and other publications as needed and approved by the University Administration.

Refer to Student Association Constitution for details and additional information about the SA.

STUDENT CLUBS

Student Clubs are established to give you opportunities for developing leadership skills and express ideas. Additional clubs can be established by students.

CODE OF STUDENT CONDUCT

MEU is committed to fostering responsible community living and holding individuals accountable for their actions.

In general, all members of our University community are expected to:

- Conduct themselves lawfully, maturely, and respectfully while sharing the responsibility of maintaining behavioral standards essential to the success of the institution and its members.
- Feel secure in person and property while also protecting the rights of others. An individual student's rights end when they threaten the rights of other members of the community, both inside and outside of the classroom.

To maintain the principles of the MEU community and to ensure its continued growth and success, the following behavior is prohibited:

1. Selling, using, or possessing alcoholic beverages, tobacco, illegal substances, or drugs. The possession of and/ or use of any smoking device or equipment that can be used as a nicotine and/ or drug delivery system, including but not limited to hookah pipes, hookah pens, and electronic cigarettes, is prohibited. Any products intended to mimic tobacco products or contain tobacco flavoring are also prohibited.
2. Possessing stolen property identified as belonging to the University or any other person or business.
3. Manufacturing, selling, possessing, or using altered documents, including those used for identification and those belonging to another person.
4. Engaging intentionally in damaging, destroying, defacing, or tampering with University property or the property of any person or business on campus.
5. Abusing physically or verbally, threatening, intimidating, harassing, coercing, and/ or engaging in any other conduct that threatens or endangers the physical or mental health or safety of any person.

6. Stalking or communicating in a manner likely to cause injury, distress, or emotional/physical discomfort.
7. Violating the Sexual Misconduct Policy including, but not limited to, engaging in or attempting to engage in sexual assault, sexual exploitation, sexual intimidation, rape, or any other form of sexual violence and/ or sexual harassment.
8. Hazing is any action that harms a student's safety or property for joining or staying in a group. Even if the victim agrees, it's not okay. Ignoring or accepting hazing is also against the rules.
9. Entering or using unauthorized University premises.
10. Duplicating and using keys or access devices to any University premises.
11. Entering a residence hall without being an invited guest or accompanied by a current resident of the building.
12. Failing to comply with the directions of University officials acting in the performance of their duties.
13. Engaging in disorderly or disruptive conduct that interferes with the normal operations of the University or infringes on the rights of others.
14. Providing false or misleading information to the University or any University official.
15. Initiating any false report, warning, or threat of fire, explosion, or other emergency.
16. Tampering with fire safety equipment; intentionally, carelessly, or recklessly causing a fire to be ignited; or intentionally interfering with or failing to follow emergency procedures.
17. Violating any disciplinary sanction imposed in accordance with the Code of Student Conduct.
18. Bringing an animal into any University building with the following exceptions: certified guide dog, service animal, or small fish in residence hall.
19. Furnishing false information to any University official, faculty member, or office.
20. Forgetting, altering, or misusing any University document, record, or instrument of identification.
21. Disrupting or obstructing teaching, research, administration, disciplinary proceedings, or other University activities, including its public service functions on or off campus or of other authorized non-University activities when the conduct occurs on the University premises.
22. Misusing or altering safety equipment, firefighting equipment, safety devices, or other emergency equipment.
23. Being an accomplice— A student shall not, through an act of omission, assist another student, individual, or group in committing or attempting to commit a violation of this Student Code of Conduct. A student who has knowledge of another committing or attempting to commit a violation of the Student Code of Conduct is required to remove him or herself from the situation, and failure to do so when reasonable under the circumstances may be the basis for a violation of this policy
24. Discriminating intentionally against a person or group of people based on race, color, religion, national origin, sex, age, disability, veteran status, or sexual orientation, except where such distinction is allowed by law.
25. Misusing or altering safety equipment, firefighting equipment, safety devices, or other emergency equipment.
26. Photographing, videotaping, filming, digitally recording, or by any other means secretly viewing with or without a device, another person without that person's consent in any location where the person has a reasonable expectation of privacy or in a manner that violates a reasonable expectation of privacy. This section does not apply to lawful security surveillance filming or recording that is authorized by law enforcement or authorized by University officials.
27. Gambling and betting in any form.
28. Violating any University policy, rule, or regulation published in hard copy or available electronically on the University website and social media.
29. Engaging in the following acts of dishonesty, including but not limited to: Cheating, plagiarism, or other forms of academic dishonesty.

DISCIPLINARY ACTION/S

1. When violations of the Code of Student Conduct are addressed, the University conduct system attempts to create an active and educational response, taking into consideration the interest of the victim, the interest of the accused, and the overall well-being. The response comes from the Student Affairs Committee.
2. Disciplinary Action/s are intended to deter any subsequent violations. To restore community, sanctions will be appropriately tied to the offense and tailored to repair actual harm done.
3. Disciplinary Action/s will be determined based on the severity of the incident and considering any previous conduct issues. Disciplinary actions may include actions such as a warning, educational sanctions such as research and writing on an assigned topic, social probation, denial from participation in a campus event or organization, community service, mandated participation in counseling, removal from university housing, suspension, and/or expulsion.
4. The following sanctions may be imposed:

Parental Notification

Parent(s) and/or legal guardian(s) of dependent students may receive notification of judicial sanctions incurred by their son/daughter in response to violations of designated policies and specified sanctions.

Campus Service

An accused student is required to complete a specified number of hours working on campus.

Community Services

It is required that the accused locate and become a long-term participant in an organization or project which provides service to the surrounding community. Information will be provided by Student Affairs.

Educational Programs

The accused is required to take part in a required educational program on or off campus. The Students Affairs Committee may require the

student to participate in an online educational program that addresses issues.

Fine

Requirement to pay a monetary fine.

Interim Restrictions

Imposition on an interim basis of any sanction or sanctions listed in this Section.

Disciplinary Warning

The disciplinary warning is an official acknowledgment that rules have been violated. Warnings are for a designated period and include the probability of more severe disciplinary sanctions if the student is found responsible for further violations of the Code of Student Conduct while on warning..

Disciplinary Probation

Disciplinary probation is a serious and active response to a violation of rules. Probation is for a designated period and includes the probability of more severe disciplinary sanctions if the student is found responsible for further violations of the Code of Student Conduct during the probationary period.

Loss of Privilege

Loss of privileges is the loss of specified privileges such as the use of a particular facility, visitation to a residence hall, housing priority, contact with an individual, or other privileges for a designated period.

Educational Projects and Community Service

These sanctions involve the completion of projects, assignments, essays, service to the University, facilitation of or participation in programs, or other related assignments.

Restitution

Restitution may include payment to an individual or to the University to cover the cost of damage, destruction, defacement, theft, or unauthorized use of property. It may also include payment for medical bills not covered by insurance.

Relocation or Removal from Housing

Relocation is the reassignment of a student from one living space to another. Removal from

housing is the removal of a student from all University-operated housing. Relocation and removal from housing are usually accompanied by loss of visitation privileges to specified residential areas and are imposed for a specified period.

Final Probation

Final probation is imposed only in very serious cases or cases where students are currently under a significant sanction. Final probation usually includes removal from all University housing and loss of visitation privileges to buildings or areas of campus and is imposed for a specified period. Students found responsible for any further violation of the Code of Student Conduct while on final probation may be suspended from the University.

Suspension

Suspension is the separation of the student from the University for a definite period, after which the student is eligible to return. Conditions for readmission may be specified. Students who have been suspended may not be on campus without specific, written permission of the Dean for Student Life or designee.

Expulsion

Expulsion is the permanent separation of the student from the University. Students who have been expelled may not be on campus without specific, written permission from the Dean of Students or designee.

NOTE: Recommendations for final probation, suspension, or expulsion from the University are forwarded to the Dean for Students Life or his or her designee, who is the chair of the Student Affairs Committee - responsible for final action

GRIEVANCE PROCEDURES FOR STUDENTS

STATEMENT OF POLICY

It is the policy of Middle East University not to discriminate against any individual based on race, color, religion, national origin, sex, sexual orientation, gender identity, parental status, marital status, age, disability, citizenship, veteran status, or genetic information in matters

of admissions, employment, housing, or services or in the educational programs or activities it operates, in accordance with legislation and University commitment.

It is also Middle East University's policy to ensure that no qualified student with a disability is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination in a University program or activity.

The Student Complaint Procedure is available to any Middle East University student who seeks to resolve any grievance involving an alleged violation directly affecting that student by any member of the University community while acting in an official capacity (e.g., faculty member, administrator, staff member), of any of the written policies of the University.

Students have the option of pursuing either an informal complaint or a formal grievance. If a student opts to pursue an informal complaint, he or she may later pursue a formal grievance if not satisfied with the resolution of the informal process.

Students are encouraged to solve all problems at the lowest possible organizational level. In the academic area, a student who feels that a faculty member has treated him or her unfairly is entitled to an impartial review of the complaint. The student must first appeal to the faculty member in question in an attempt to solve the problem in a spirit of cooperation. If a satisfactory solution to the grievance cannot be reached, the student may escalate the complaint to the Academic Advisor, the relevant Faculty Dean, the Sean of Student Life, the Academic Affairs Committee, and the President, step by step in that order.

When an appeal is made to the committee, the student has the right to choose another student or one faculty/ staff member to be on the committee. The student has the right to appear before the committee to briefly present the case in person. The student is required to provide to the committee, in advance, a written statement that clearly states the specific issue, the basis for dissatisfaction, and the outcome being requested.

Student grievances in non-academic areas follow a similar pattern via the immediate Supervisor, Dorm Deans (for Dorm Students), Dean of Student Life, supervising committee and, finally, the President.

CONCLUSION

We hope that this guide will help you as you adjust to living in our community.

"How much better would it be for both students and teachers, if students would place themselves upon their honor, and act from pure and noble motives, so that their very course of action would recommend them to those who are their teachers and educators?" – E. G. White - Fundamentals of Christian Education, page 249.

"If in every possible way and under every circumstance, they would treat those who are in positions of trust, and bearing responsibility, as they themselves would like to be treated, what peace and success would attend the school."— E.G. White. - Fundamentals of Christian Education, page 249

DEFINITIONS

Harassment is unwelcome conduct directed against a person based on one or more of that person's protected characteristics or statuses (age, color, race, disability, marital status, national/ethnic origin, religion, veteran status, sex [including pregnancy], political affiliation or family medical or genetic information), which is so severe or pervasive that it interferes with an individual's employment, academic performance or participation in University programs or activities, and creates a working, learning, program or activity environment that a reasonable person would find intimidating, hostile or offensive.

Hazing is defined as any action taken or situation created involving prospective or new members of a group or as a condition of continued membership in a group (fraternity, sorority, team, club, or other association or organization), which would be perceived by a reasonable

person as likely to produce mental or physical discomfort, harm, stress, embarrassment, harassment, or ridicule. This definition of hazing applies whether the participants consent to such activity or perceive the behavior as voluntary. The determination of whether a particular activity constitutes hazing will depend upon the circumstances and context in which the activity is occurring. Some examples of conduct that may constitute hazing when used to mistreat or humiliate the participant include the following:

- Consumption of alcohol
- Paddling in any form, or any other physical brutality
- Creating excessive fatigue
- Degrading or humiliating games or activities
- Forced or excessive participation in physical activities
- Psychological shock or abuse
- Engaging in public stunts or buffoonery
- Inappropriate scavenger hunts or road trips
- Wearing of apparel or items likely to subject the wearer to embarrassment or ridicule
- Activities that would unreasonably interfere with a student, other activities or obligations (academic, extracurricular, religious, family, etc.)
- Activities that violate University policy, or local law
- Any other activity devoid of legitimate educational value that subjects participants to humiliation.

No policy can be so precisely written as to address all possible situations. When this policy does not address a specific behavior, students, organizations, teams, and groups are expected to conduct themselves and their activities in the spirit of this policy and with respect for the dignity and well-being of others.

Policy means the written regulations of the University as found in University published documents such as the Student Handbook, the University housing services, computer services, parking rules and regulations, and use of facilities, student organizations, and Board of Trustees policies.

Rape is defined as sexual intercourse with a friend, acquaintance or stranger:

- A. that is forced, manipulated or coerced through use of verbal coercion, intimidation (emotional and/or physical), threats, physical restraint, and/or physical violence; and/or
- B. where no consent was given due to the victim's being unconscious, asleep or unable to communicate, or to the victim's saying nothing; and/or
- C. where the victim is temporarily incapable of appraising or controlling his or her conduct owing to the influence of alcohol or other drugs he or she consumed or to any other act committed upon him or her without his or her consent.

Sexual Assault is defined as sexual acts that include but are not limited to unwanted touching of an intimate part of another person such as sexual organ, buttocks or breast; sodomy; oral copulation; and rape by foreign object by a friend, acquaintance or stranger:

- A. that is forced, manipulated or coerced through use of verbal coercion, intimidation (emotional and/or physical), threats, physical restraint and/or physical violence; and/or
- B. where no consent was given due to the victim's being unconscious, asleep or unable to communicate, or to the victim's saying nothing; and/or
- C. where the victim is temporarily incapable of appraising or controlling his or her conduct owing to the influence of alcohol or other drugs he or she consumed or to any other act committed upon him or her without his or her consent.

Sexual Harassment means unwelcomed sexual advances, requests for sexual favors, and/or other unwelcomed verbal or physical conduct of a sexual nature that substantially interferes with a person's performance or creates an intimidating, hostile or offensive environment. **Weapon** means any instrument, device or object capable of inflicting physical harm or death and designed or specifically adapted for use as a weapon, or possessed, carried or used as a weapon.

Sexual Violence means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to

the victim's use of drugs or alcohol, or due to an intellectual or other disability. Acts of sexual violence include rape, sexual assault, sexual battery and sexual coercion.

Stalking means intentionally and for no legitimate purpose engaging in a course of conduct directed at a specific person and which one knows or should reasonably know is likely to distress, intimidate or threaten. Such conduct creates reasonable fear of material harm to the physical, mental or emotional health, safety, or property of the targeted individual, a member of their immediate family, or a third party with whom the individual is acquainted.

Student means an individual who has been accepted to or is taking courses through the University on a full- time or part-time basis. Persons who are not officially enrolled for a particular term but who have previously enrolled and have a continuing relationship with the University or who withdraw after an alleged violation of the Code of Student Conduct are also considered students.

University means Middle East University.

University Official includes faculty and staff of the University, student employees who are carrying out assigned work responsibilities.

University Premises includes all land, buildings, facilities, and other property in the possession of, or owned, used or controlled by, the University (including adjacent streets and sidewalks).

I.....
hereby agree to accept and follow the MEU Student Life regulations outlined in this document (MEU Student Handbook).

Signature:.....

Date:.....

